

6	Student Attendance Registers	Yes
7	Minutes of meetings-Teaching Staff	Yes
8	Fee Paid Registers	Yes
9	Acquittance Registers	Yes
10	Accession Register for books and Journals in Library	Yes
11	Log Book for chemicals and Equipment costing more than Rupees one lakh	No
12	Job Cards for laboratories	Yes
13	Standard operating Procedures (SOP's) for Equipment	Yes
14	Laboratory Manuals	Yes
15	Stock Register for Equipment	Yes
16	Animal House Records as per CPCSEA	Yes <span style="float: right;">No</span>

**PART - VI**

**Financial Resource Allocation and Utilization for the past Three years  
(Audited Accounts for the previous year to be enclosed)**

Expenditure in Rs. 2014-2015			Expenditure in Rs. 2015-2016			Expenditure in Rs. 2016-2017			Rupees In
Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	Total budget sanctioned	Recurring	Non Recurring	
3105000	2920000	185000	3200000	0	0	260000	245500	15500	

**Total amount spent on Chemical, Glassware, Equipments, Books and Journals for the past Three Years  
(Enclose purchase invoice)**

Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Rupees In
<b>Chemicals</b>	35500	34100	<b>Chemicals</b>	36000	0	<b>Chemicals</b>	35000	35000	
<b>Glassware</b>	95000	94100	<b>Glassware</b>	96500	0	<b>Glassware</b>	40000	35000	
<b>Equipment</b>	34500	35000	<b>Equipment</b>	0	35500	<b>Equipment</b>	128000	135000	
<b>Books</b>	21000	21000	<b>Books</b>	6000	0	<b>Books</b>	35000	32000	
<b>Journals</b>	15000	15000	<b>Journals</b>	12000	0	<b>Journals</b>	15000	14500	

\*Last three years including this academic year till the date of inspection

Signature of the Head of the Institution

Signature of the Inspectors

**PART VII "EQUIPMENT AND APPARATUS**

**1 . Department wise List of Minimum equipments required for D Pharm**